



Dana G. Hoyt

# Sam Houston State University

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

## OFFICE OF THE PRESIDENT

Board of Regents  
The Texas State University System

The Honorable Regents:

Sam Houston State University submits the fiscal year 2018 Annual Operating Budget using the previously approved tuition and fee rates and the recently enacted state appropriations from the 85<sup>th</sup> Legislature. The budget includes educational and general, designated, and auxiliary enterprise activities and is balanced between revenue and expenses with no supplements from fund balance reserves. The following are the new initiatives and highlights of the 2018 budget.

### **Enrollment Outlook:**

During fiscal year 2017, SHSU enrollment increased at a rate slightly higher than two percent (2.2%) for the Fall 2016 semester to 20,638 students, resulting in the largest enrollment in SHSU's history. For the fiscal year 2018 budget, SHSU prepared the budget on flat enrollment growth to provide a conservative budget given the volatility associated with student applications and enrollment across Texas and the United States along with unknown variables associated with the impact of waivers and exemptions on tuition and fee revenue. This budget method along with, approved tuition and fee increases, and other revenue changes allowed for institutional investment in new initiatives.

### **Educational & General Appropriated Funds:**

The institution's appropriated general revenue decrease for fiscal year 2018 by a significant amount (approximately \$2.2 million). This decrease occurred primarily in special appropriations items

### **Designated Funds:**

The Designated Funds budget includes projected revenue increases from the Board approved designated tuition rates.

### **Auxiliary Funds:**

The auxiliary budget for FY2018 includes increases related to the Board approved rates for housing and parking operations.

### **Major Budgeted Initiatives:**

- Seventeen new faculty positions were added to accommodate enrollment growth.
- The budget includes significant investment in faculty and other operating costs for all programmatic areas.
- Funding for university marketing and development, information technology, enrollment management and student services, facilities maintenance and administrative support functions is also included. This includes support for ten new positions in addition to increases for

*Sam Houston State University is an Equal Opportunity/Affirmative Action Institution*

institutional operating. It is important to note that many of these costs were funded through reallocation of existing resources.

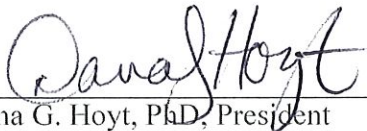
- Increased scholarship allocations for statutorily required programs have increased along with associated cost of attendance.

**Conclusion:**

Sam Houston State University's financial health and enrollment continue to demonstrate healthy patterns. We will end fiscal year 2017 in sound financial condition. Fall 2017 operational indicators are all positive and include enrollment growth in excess of historical experience, additional State support, and increases in anticipated Tuition and Fees. The budget for fiscal year 2018 is a foundation for the continued growth of Sam Houston State University and the success of our students.

This budget has been carefully prepared to the best of our knowledge and abilities. Your approval is respectfully requested.

Sincerely,



Dana G. Hoyt, PhD, President

July 3, 2017  
Date



J. Carlos Hernandez, Vice President for Finance & Operations

July 3, 2017  
Date

**SAM HOUSTON STATE UNIVERSITY**

**Table A 1  
Educational & General Funds  
Budgeted Revenues and Transfers  
Year Ending August 31, 2018**

<b>ITEM DESCRIPTION</b>	<b>FY2017 APPROVED BUDGET</b>	<b>FY 2018 PROPOSED BUDGET</b>	<b>AMOUNT CHANGED</b>	<b>PERCENT CHANGED</b>	<b>NOTES</b>
<b>REVENUES</b>					
Tuition and Fees					
Tuition	\$27,419,368	\$27,797,117	\$377,749	1.38%	
Graduate Tuition	2,231,200	\$2,170,900	(\$60,300)	-2.70%	
Lab Fees	161,000	\$195,632	\$34,632	21.51%	
Other Fees	348,100	\$349,650	\$1,550	0.45%	
Total Tuition and Fees	\$30,159,668	\$30,513,299	\$353,631	1.17%	
State Appropriations					
General Revenue Appropriation - SB 1	\$53,615,930	\$57,270,168	\$3,654,238	6.82%	(1)
Less: General Revenue Reduction	0	0	\$0	100.00%	
HB 100 Tuition Revenue Bond	3,712,594	\$0	(\$3,712,594)	-100.00%	(2)
Staff Benefit Appropriation	17,304,841	\$17,734,636	\$429,795	2.48%	
HEF Appropriation	17,329,858	\$17,329,858	\$0	0.00%	
LEMIT Appropriation	3,964,000	\$3,474,128	(\$489,872)	-12.36%	(3)
Other Appropriations	22,000	\$3,000	(\$19,000)	-86.36%	
CMIT-Criminal Justice Center	2,024,000	\$1,400,112	(\$623,888)	-30.82%	(3)
Total State Appropriations	\$97,973,223	\$97,211,902	(\$761,321)	-0.78%	
Current Funds					
Investment Income	55,000	\$55,000	\$0	0.00%	
Sales and Services	55,000	\$76,000	\$21,000	38.18%	
Other Income	135,040	\$135,040	\$0	0.00%	
Total Current Funds	\$245,040	\$266,040	\$21,000	8.57%	
<b>TOTAL REVENUES</b>	<b>\$128,377,931</b>	<b>\$127,991,241</b>	<b>(\$386,690)</b>	<b>-0.30%</b>	
<b>TOTAL BUDGETED REVENUES AND TRANSFERS</b>	<b>\$128,377,931</b>	<b>\$127,991,241</b>	<b>(\$386,690)</b>	<b>-0.30%</b>	

**SAM HOUSTON STATE UNIVERSITY**

**Table A 1  
Educational & General Funds  
Budgeted Revenues and Transfers  
Year Ending August 31, 2018**

<b>NOTES</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CHANGED</b>	<b>Explanations</b>
<b>REVENUES</b>			
(1)	General Revenue Appropriation - SB 1	\$3,654,238	Increase in Appropriation for Tuition Revenue Bond
(2)	Tuition Revenue Bond HB 100	(\$3,712,594)	Appropriation is included in General Revenue Appropriation.
(3)	LEMIT Appropriation	(\$489,872)	Decrease in Appropriation.
	CMIT-Criminal Justice Center	(\$623,888)	Decrease in Appropriation.

**SAM HOUSTON STATE UNIVERSITY**

**Table A 2**  
**Educational & General Funds**  
**Budgeted Expenditures**  
**Year Ending August 31, 2018**

<b>ITEM DESCRIPTION</b>	<b>FY 2017 APPROVED BUDGET</b>	<b>FY 2018 PROPOSED BUDGET</b>	<b>AMOUNT CHANGED</b>	<b>PERCENT CHANGED</b>	<b>NOTES</b>
<b>RESIDENT INSTRUCTION</b>					
College of Sciences	11,367,335	11,740,181	\$372,846	3.28%	<b>(1)</b>
College of Business Administration	7,851,177	8,416,132	\$564,955	7.20%	
College of Criminal Justice	5,483,984	5,604,447	\$120,463	2.20%	
College of Education	7,275,162	7,182,335	(\$92,827)	-1.28%	
College of Humanities & Social Sciences	11,374,839	11,556,051	\$181,212	1.59%	
College of Health Sciences	2,851,527	2,806,533	(\$44,994)	-1.58%	
College of Fine Arts and Mass Communication	6,862,441	7,038,470	\$176,029	2.57%	
Other Programs-Vice President Academic Affairs	436,917	437,605	\$688	0.16%	
Reserves	0	0	\$0	0.00%	
<b>TOTAL RESIDENT INSTRUCTION</b>	<b>53,503,382</b>	<b>54,781,754</b>	<b>\$1,278,372</b>	<b>2.39%</b>	
<b>INSTRUCTIONAL ADMINISTRATION</b>	2,753,427	2,713,398	(\$40,029)	-1.45%	
<b>ORGANIZED ACTIVITIES</b>	86,885	86,885	\$0	0.00%	
<b>RESEARCH</b>	443,873	392,532	(\$51,341)	-11.57%	
<b>LIBRARY</b>	2,480,058	2,438,821	(\$41,237)	-1.66%	
<b>PLANT SUPPORT - INFRASTRUCTURE</b>					
Physical Plant Support	1,222,466	1,686,204	\$463,738	37.93%	<b>(2)</b>
Building Maintenance	2,138,091	1,735,992	(\$402,099)	-18.81%	<b>(3)</b>
Custodial Services	1,271,076	1,221,636	(\$49,440)	-3.89%	
Grounds Maintenance	827,697	799,137	(\$28,560)	-3.45%	
<b>TOTAL PLANT SUPPORT</b>	<b>5,459,330</b>	<b>5,442,969</b>	<b>(\$16,361)</b>	<b>-0.30%</b>	
<b>STUDENT SERVICES</b>	<b>3,658,371</b>	<b>3,635,582</b>	<b>(\$22,789)</b>	<b>-0.62%</b>	
<b>INSTITUTIONAL SUPPORT</b>	<b>3,297,166</b>	<b>3,074,806</b>	<b>(\$222,360)</b>	<b>-6.74%</b>	<b>(4)</b>
<b>STAFF BENEFITS</b>	<b>19,697,920</b>	<b>20,997,269</b>	<b>\$1,299,349</b>	<b>6.60%</b>	<b>(5)</b>
<b>NON-FORMULA SUPPORT</b>	<b>9,444,463</b>	<b>6,828,950</b>	<b>(\$2,615,513)</b>	<b>-27.69%</b>	<b>(6)</b>
<b>OTHER APPROPRIATIONS</b>	<b>0</b>	<b>0</b>	<b>\$0</b>	<b>0.00%</b>	
<b>HIGHER EDUCATION FUND</b>	<b>17,329,858</b>	<b>17,329,858</b>	<b>\$0</b>	<b>0.00%</b>	
<b>TRANSFER OUT</b>					
TPEG	3,980,326	4,119,617	\$139,291	3.50%	
Revenue Bond Debt Services	6,242,843	6,148,800	(\$94,043)	-1.51%	
HEF	0	0	\$0	0.00%	
<b>TOTAL TRANSFER OUT</b>	<b>10,223,169</b>	<b>10,268,417</b>	<b>45,248</b>	<b>0.44%</b>	
<b>TOTAL BUDGETED EXPENDITURES</b>	<b>128,377,901</b>	<b>127,991,241</b>	<b>(\$386,661)</b>	<b>-0.30%</b>	

**SAM HOUSTON STATE UNIVERSITY**

**Table A 2**  
**Educational & General Funds**  
**Budgeted Expenditures**  
**Year Ending August 31, 2018**

<b>NOTES</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CHANGED</b>	<b>EXPLANATIONS</b>
(1)	College of Business Administration	\$564,955	Expenditure authority was increase
(2)	Physical Plant Support	\$463,738	Expenditure authority was increase from Building Maintenance to Physical Plant Support
(3)	Building Maintenance	(\$402,099)	Expenditure authority was decrease from Building Maintenance to Physical Plant Support
(4)	Institutional Support	(222,360)	Expenditure authority decrease on Appropriation.
(5)	Staff Benefits	1,299,349	Increase in FY 17 Budget due to increase Appropriation
(6)	Non- Formal Support	(2,615,513)	Decrease in FY 18 Budget due to decrease Appropriation.

**SAM HOUSTON STATE UNIVERSITY**

**Table B 1  
Designated Funds  
Budgeted Revenues and Transfers  
Year Ending August 31, 2018**

<b>ITEM DESCRIPTION</b>	<b>FY 2017 PROPOSED BUDGET</b>	<b>FY 2018 PROPOSED BUDGET</b>	<b>AMOUNT CHANGED</b>	<b>PERCENT CHANGED</b>	<b>NOTES</b>
<b>REVENUES</b>					
Designated Tuition	\$82,354,787	\$88,335,785	\$5,980,998	7.26%	(1)
Technology Use Fee	\$16,616,819	\$16,912,531	295,712	1.78%	
Nursing Program Fee	\$377,250	\$364,500	(12,750)	-3.38%	
Distance Learning Fee	\$11,984,425	\$12,735,552	751,127	6.27%	(2)
Advisement Fee	\$2,959,031	\$3,026,686	67,655	2.29%	
Admissions Application Fee	\$725,000	\$790,000	65,000	8.97%	
Installment Payment Fee	\$600,000	\$625,000	25,000	4.17%	
Records Fee	\$538,006	\$550,306	12,300	2.29%	
Library Fee	\$3,547,955	\$3,605,277	57,322	1.62%	
Recreation Fee	\$4,771,081	\$4,506,686	(264,395)	-5.54%	(3)
University Center Fee	\$1,709,124	\$1,826,235	117,111	6.85%	(4)
International Education Fee	\$89,668	\$91,718	2,050	2.29%	
Returned Check Fee	\$15,000	\$15,000	0	0.00%	
Indirect Cost Recovery	\$500,000	\$500,000	0	0.00%	
International Study Fee	\$44,000	\$44,000	0	0.00%	
Other Income	\$3,026,162	\$3,228,314	202,152	6.68%	(5)
<b>TOTAL REVENUES</b>	<b>\$129,858,308</b>	<b>\$137,157,590</b>	<b>\$7,299,282</b>	<b>5.62%</b>	
<b>TRANSFERS IN</b>					
Educational and General - TPEG					
Scholarships	\$3,980,326	\$4,119,617	\$139,291	3.50%	
Investment Income	\$500,000	\$800,000	\$300,000	100.00%	(6)
<b>TOTAL TRANSFERS IN</b>	<b>\$4,480,326</b>	<b>\$4,919,617</b>	<b>\$439,291</b>	<b>9.80%</b>	
<b>BUDGETED FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	
<b>TOTAL BUDGETED FUNDS</b>	<b>\$134,338,634</b>	<b>\$142,077,207</b>	<b>\$7,738,573</b>	<b>5.76%</b>	

**SAM HOUSTON STATE UNIVERSITY**

**Table B 1**  
**Designated Funds**  
**Budgeted Revenues and Transfers**  
**Year Ending August 31, 2018**

<b>NOTES</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CHANGED</b>	<b>EXPLANATION</b>
	<b>REVENUES</b>		
(1)	Designated Tuition	\$5,980,998	New board approved fee - approved at November 2016 board meeting.
(2)	Distance Learning Fee	\$751,127	Increase in enrollment of Distance Learning students.
(3)	Recreation Fee	(\$264,395)	Board change waivers on fee - approved at November 2016 board meeting
(4)	University Center Fee	\$117,111	Increase in enrollment of University Center students.
(5)	Other Income	\$65,000	Increased income based on actuals in FY 17
(6)	Investmnet Income	\$300,000	Increase of Interest Income



**SAM HOUSTON STATE UNIVERSITY**

**Table B 2  
Designated Funds  
Budgeted Expenditures  
Year Ending August 31, 2018**

ITEM DESCRIPTION	FY 2017 PROPOSED BUDGET	FY 2018 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT CHANGED	NOTES
INSTRUCTION					
Academic Departments	28,631,882	31,803,191	3,171,309	11.08%	(1)
Advising Center	2,959,031	3,026,686	67,655	2.29%	
Distance Learning	11,984,425	12,296,552	312,127	2.60%	
The Woodlands Campus (formerly Montgomery Center)	0	0	0	0.00%	
University Park (formerly Tomball Center)	0	0	0	0.00%	
TOTAL INSTRUCTION	\$43,575,338	\$47,126,429	\$3,551,091	8.15%	
RESEARCH					
Research and Sponsored Programs	490,924	746,798	255,874	52.12%	(2)
Administrative Costs (ICR)	250,000	250,000	0	0.00%	
Other Indirect Cost Recovery	250,000	250,000	0	0.00%	
TOTAL RESEARCH	\$990,924	\$1,246,798	\$255,874	25.82%	
PUBLIC SERVICE					
Law Enforcement & CJ Programs	392,720	270,000	(122,720)	-31.25%	(3)
Museum	7,795	188,826	181,031	2322.40%	
Camps & Correspondence	202,500	202,500	0	0.00%	
TOTAL PUBLIC SERVICE	\$603,015	\$661,326	\$58,311	9.67%	
ACADEMIC SUPPORT					
Undergraduate Programs	497,978	497,978	0	0.00%	(4)
Graduate Support	454,768	633,965	179,197	39.40%	
International Services	133,668	115,900	(17,768)	-13.29%	
Academic Departments	2,989,633	3,431,626	441,993	14.78%	(5)
Information Services	10,693,961	11,111,626	417,665	3.91%	
Institutional Research & Assessment	607,576	664,437	56,861	9.36%	
TOTAL ACADEMIC SUPPORT	\$15,377,584	\$16,455,532	\$1,077,948	7.01%	
STUDENT SERVICES					
Disability Services	306,359	304,439	(1,920)	-0.63%	(6)
Administration	420,272	398,639	(21,633)	-5.15%	
Counseling	207,744	156,464	(51,280)	-24.68%	
Recreation	4,204,858	3,812,500	(392,358)	-9.33%	
TOTAL STUDENT SERVICES	\$5,139,233	\$4,672,042	(\$467,191)	-9.09%	
LIBRARY					

**Table B 2**  
**Designated Funds**  
**Budgeted Expenditures**  
**Year Ending August 31, 2018**

ITEM DESCRIPTION	FY 2017 PROPOSED BUDGET	FY 2018 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT CHANGED	NOTES
Library	3,547,955	3,605,277	57,322	1.62%	
<b>TOTAL LIBRARY</b>	<b>\$3,547,955</b>	<b>\$3,605,277</b>	<b>\$57,322</b>	<b>1.62%</b>	
<b>PLANT SUPPORT</b>					
Operations	8,675,225	8,775,225	100,000	1.15%	
Purchased Utilities	4,131,033	4,131,033	0	0.00%	
Insurance-TSUS Share	430,000	680,000	250,000	58.14%	(7)
<b>TOTAL PLANT SUPPORT</b>	<b>\$13,236,258</b>	<b>\$13,586,258</b>	<b>\$350,000</b>	<b>2.64%</b>	
<b>INSTITUTIONAL SUPPORT</b>					
Enrollment Management	617,869	617,869	0	0.00%	
Financial Operations	7,157,792	7,364,335	206,543	2.89%	
Records and Financial Aid	1,278,602	1,333,921	55,319	4.33%	
Advancement and Alumni	2,900,992	2,795,994	(104,998)	-3.62%	
Other Administrative Units	11,138,555	11,727,159	588,604	5.28%	
<b>TOTAL INSTITUTIONAL SUPPORT</b>	<b>\$23,093,810</b>	<b>\$23,839,278</b>	<b>\$745,468</b>	<b>3.23%</b>	
<b>SCHOLARSHIPS/FELLOWSHIPS</b>					
Financial Aid Set-Aside	7,124,873	7,872,926	748,053	10.50%	(8)
TPEG	12,021,423	13,221,424	1,200,001	9.98%	(9)
<b>TOTAL SCHOLARSHIPS/FELLOWSHIPS</b>	<b>\$19,146,296</b>	<b>\$21,094,350</b>	<b>\$1,948,054</b>	<b>10.17%</b>	
<b>TRANSFER OUT</b>					
TSUS	2,250,000	2,386,291	136,291	6.06%	(10)
Debt	7,378,222	7,403,627	25,405	0.34%	
<b>TOTAL TRANSFER OUT</b>	<b>9,628,222</b>	<b>9,789,918</b>	<b>161,696</b>	<b>100.00%</b>	
<b>TOTAL BUDGETED EXPENDITURES</b>	<b>\$134,338,635</b>	<b>\$142,077,207</b>	<b>\$7,738,572</b>	<b>5.76%</b>	

**SAM HOUSTON STATE UNIVERSITY**

**Table B 2  
Designated Funds  
Budgeted Expenditures  
Year Ending August 31, 2018**

<b>NOTES</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CHANGED</b>	<b>EXPLANATIONS</b>
	<b>INSTRUCTION</b>		
(1)	Academic Departments	\$3,171,309	Increased funding to this area from Designated Tuition to fund new initiatives.
	<b>RESEARCH</b>		
(2)	Research and Sponsored Programs	\$255,874	Increased funding to this area from Designated Tuition.
	<b>PUBLIC SERVICE</b>		
(3)	Law Enforcement & CJ Programs	(\$122,720)	Decreased funding to this area due to change in programs
	<b>ACADEMIC SUPPORT</b>		
(4)	Graduate Support	\$179,197	Increased funding to this area from Designated Tuition to fund new initiatives.
(5)	Academic Departments	\$441,993	Increased funding to this area from Designated Tuition to fund new initiatives.
	<b>STUDENT SERVICES</b>		
(6)	Recreation	(\$392,358)	Decreased funding due to reveune decrease
	<b>PLANT SUPPORT</b>		
(7)	Insurance-TSUS Share	\$250,000	Increase funding the cost of insurance.
	<b>SCHOLARSHIPS/FELLOWSHIPS</b>		
(8)	Financial Aid Set-Aside	\$748,053	Expenditure increase based on the estimate for expense.
(9)	TPEG	\$1,200,001	Expenditure increase based on the estimate for expense.
	<b>TRANSFER OUT</b>		
(10)	TSUS	\$136,291	Expenditure increase for bond payment

**SAM HOUSTON STATE UNIVERSITY**

**Table C 1  
Auxiliary Funds  
Budgeted Revenues and Transfers  
Year Ending August 31, 2018**

<b>ITEM DESCRIPTION</b>	<b>FY 2017 PROPOSED BUDGET</b>	<b>FY 2018 PROPOSED BUDGET</b>	<b>AMOUNT CHANGED</b>	<b>PERCENT CHANGED</b>	<b>NOTES</b>
<b>AUXILIARIES</b>					
<b>REVENUES</b>					
Fees					
Medical Service Fee	\$3,362,535	\$3,125,090	(237,445)	-7.06%	(1)
Athletic Fee	\$9,521,680	\$9,717,777	196,097	2.06%	
LSC Fee	\$4,483,381	\$4,166,786	(316,595)	-7.06%	(1)
Student Service Fee	\$7,614,479	\$7,775,388	\$160,909	2.11%	
Total Fees	\$24,982,075	\$24,785,041	(\$197,034)	-0.79%	
Sales and Services					
University Clinic	\$80,000	\$147,500	67,500	84.38%	(2)
Clinic Pharmacy	\$80,000	\$147,500	67,500	84.38%	(2)
Athletics	\$2,480,500	\$2,581,000	\$100,500	4.05%	
LSC Game Room	\$40,000	\$43,000	3,000	7.50%	
Rodeo Activities	\$40,000	\$40,000	0	0.00%	
Parent Weekend	\$20,000	\$30,000	10,000	50.00%	
Parent's Association	\$2,500	\$15,000	2,500	500.00%	
Legal Services	\$500	\$500	0	0.00%	
Student Activities	\$0	\$10,000	10,000	100.00%	
Bearkat One-Card Services	\$886,843	\$906,319	19,476	2.20%	
Housing	\$15,940,000	\$19,532,250	3,592,250	22.54%	(3)
Real Estate Rental	\$0	\$637,480	637,480	100.00%	(4)
Dining	\$10,200,485	\$11,040,000	839,515	8.23%	(5)
Vending Machine Funds	\$352,200	\$352,200	0	0.00%	
Houstonian	\$70,000	\$70,000	0	0.00%	
Biology Lab	\$23,769	\$41,096	23,769	72.90%	
University Kindergarten	\$500	\$0	(500)	-100.00%	
Graduate School Banking	\$49,550	\$49,550	0	0.00%	
Recreational Sports/Athletics Advertisi	\$200	\$200	0	0.00%	
University Hotel	\$1,500,000	\$1,500,000	0	0.00%	
Center for Professional Development	\$37,000	\$37,000	0	0.00%	
Continuing Education	\$210,000	\$210,000	0	0.00%	
Diplomas and Transcripts	\$280,000	\$310,000	30,000	10.71%	
University Mail Services	\$14,400	\$14,400	0	0.00%	
English as a Second Language	\$286,025	\$223,157	(62,868)	-21.98%	
Raven Nest Golf Course	\$925,000	\$650,000	(275,000)	-29.73%	(6)
SHSU Freshman Orientation	\$475,000	\$462,000	(13,000)	-2.74%	
Sam Houston Home and Grounds	\$40,000	\$40,000	0	0.00%	
Surplus - Scrap Materials	\$45,000	\$50,000	5,000	11.11%	
Student Program Development	\$1,000	\$1,000	0	0.00%	
Thesis Binding	\$12,000	\$2,000	(10,000)	-83.33%	

Smith-Hutson Banking	\$40,000	\$40,000	0	0.00%	
Testing Center	\$125,000	\$170,000	45,000	36.00%	
Cheerleading, Music Camps	\$60,000	\$260,000	200,000	333.33%	(7)
Dietetic Internship Program	\$2,000	\$2,000	0	0.00%	
Xerox Machine - Library	\$50,000	\$40,000	(10,000)	-20.00%	
Agriculture Annual Judging Con	\$6,000	\$6,000	0	0.00%	
School Administration Workshop	\$1,000	\$1,000	0	0.00%	
Library Science Conferences	\$1,000	\$1,000	0	0.00%	
Office of Alumni Relations	\$453,000	\$453,000	0	0.00%	
CJ Summer Camp	\$50,000	\$55,000	5,000	10.00%	
Sam Houston Press	\$327,000	\$330,000	3,000	0.92%	
Parking	\$2,774,935	\$2,774,935	0	0.00%	
Crimes	\$1,500,000	\$1,500,000	0	0.00%	
Bearkat Camp	\$10,000	\$40,000	30,000	300.00%	(7)
General Business Conference	\$20,000	\$20,000	0	0.00%	
Bearkats in Business	\$50,000	\$50,000	0	0.00%	
COE District Educator of Year	\$3,000	\$3,000	0	0.00%	
University Bookstore	\$350,000	\$500,000	150,000	42.86%	(7)
SO States Comm Assn	\$1,000	\$0	(1,000)	-100.00%	
Boy Scout Conference	\$10,000	\$10,000	0	0.00%	
CJC Fee Based Programs	\$450,000	\$430,000	(20,000)	-4.44%	
Chick-Fil-A-Leadercast	\$21,250	\$21,250	0	0.00%	
Total Sales and Services	\$40,397,657	\$45,850,337	\$5,449,122	13.50%	
Investment Income-Interest	\$700,000	\$1,000,000	\$300,000	42.86%	(7)
<b>TOTAL REVENUES</b>	<b>\$66,079,732</b>	<b>\$71,635,378</b>	<b>\$5,555,646</b>	<b>8.41%</b>	
<b>TRANSFERS IN</b>					
From Designated Funds					
in Support of Athletics					
Athletics-Capital Project	\$0	\$0	\$0	0.00%	
Athletics-Scholarships	0	0	0	0.00%	
<b>TOTAL TRANSFERS IN</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	
<b>BUDGETED FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	
<b>TOTAL AUXILIARIES</b>	<b>\$66,079,732</b>	<b>\$71,635,378</b>	<b>\$5,555,646</b>	<b>8.41%</b>	

**SAM HOUSTON STATE UNIVERSITY**

**Table C 1  
Auxiliary Funds  
Budgeted Revenues and Transfers  
Year Ending August 31, 2018**

<b>NOTES</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CHANGED</b>	<b>EXPLANATIONS</b>
(1)	Medical Service Fee LSC Fee	(\$237,445) (\$316,595)	Board change waivers on fee - approved at November 2016 board meeting
(2)	University Clinic Clinic Pharmacy	\$67,500 \$67,500	Increased income based on activities for FY 17
(3)	Housing	\$3,592,250	Increase income estimate based on the new residual hall
(4)	Real Estate Rental	\$637,480	
(5)	Dining	\$839,515	Increased income based on activities for FY 17
(6)	Raven Nest Golf Course	(\$275,000)	Decreased income base on activities for FY 17
(7)	Cheerleading, Music Camps Bearthat Camp University Bookstore Investment Income-Interest	\$200,000 \$30,000 \$150,000 \$300,000	Increased income based on activities for FY 17

**SAM HOUSTON STATE UNIVERSITY**

**Table C 2  
Auxiliary Funds  
Budgeted Expenditures  
Year Ending August 31, 2018**

<b>ITEM DESCRIPTION</b>	<b>FY 2017 PROPOSED BUDGET</b>	<b>FY 2018 PROPOSED BUDGET</b>	<b>AMOUNT CHANGED</b>	<b>PERCENT CHANGED</b>	<b>NOTES</b>
<b>AUXILIARIES</b>					
<u>Student Service Fee</u>					
Non-Athletics Accounts	7,387,479	7,580,888	\$193,409	2.62%	
Total Student Service Fee	\$7,387,479	\$7,580,888	\$193,409	2.62%	
Athletics-Other Revenue and Designated					
Tuition Support	2,480,500	2,581,000	\$100,500	4.05%	
Medical Service Fee	2,973,435	2,867,490	(\$105,945)	-3.56%	
Athletic Fee	9,521,680	9,592,777	\$71,097	0.75%	
Lowman Student Center Fee	3,805,850	3,494,516	(\$311,334)	-8.18%	(1)
Bearkat One-Card Services	886,843	906,319	\$19,476	2.20%	
Housing	8,343,097	11,943,058	\$3,599,961	43.15%	(2)
Real Estate Rental	0	240,871	\$240,871	100.00%	(2)
Dining	9,595,172	10,443,793	\$848,621	8.84%	(2)
Vending	352,200	40,000	(\$312,200)	-88.64%	(3)
Houstonian	70,000	70,000	\$0	0.00%	
University Hotel	1,500,000	1,500,000	\$0	0.00%	
Continuing Education	210,000	210,000	\$0	0.00%	
Diplomas and Transcripts	280,000	310,000	\$30,000	10.71%	
University Mail Services	14,400	14,400	\$0	0.00%	
Raven Nest Golf Course	925,000	650,000	(\$275,000)	-29.73%	(4)
Freshman Orientation	475,000	462,000	(\$13,000)	-2.74%	
Music Camps	60,000	260,000	\$200,000	333.33%	(5)
Xerox-Library	50,000	40,000	(\$10,000)	-20.00%	
Office of Alumni Relations	453,000	453,000	\$0	0.00%	
Sam Houston Press	327,000	330,000	\$3,000	0.92%	
Parking and Public Safety	2,427,935	2,427,935	\$0	0.00%	
Crimes	1,500,000	1,500,000	\$0	0.00%	
CJC Fee Based Programs	500,000	485,000	(\$15,000)	-3.00%	
Interest on Time Deposits	200,000	200,000	\$0	0.00%	
Other Programs	1,135,294	1,308,253	\$172,959	15.23%	(5)
<b>Auxiliary Enterprise Expenditures</b>	<b>\$55,473,885</b>	<b>\$59,911,300</b>	<b>\$4,437,415</b>	<b>8.00%</b>	
<b>Transfer Out</b>					
Medical Service Fee Debt Service	549,100	552,600	\$3,500	0.64%	
Athletic Fee	0	125,000	\$125,000	100.00%	(6)
Lowman Student Center Fee Debt Service	717,531	715,270	(\$2,261)	-0.32%	
Student Service Fee Debt Service	290,000	290,000	\$0	0.00%	
Housing Debt Service	7,596,903	7,589,192	(\$7,711)	-0.10%	
Dining Debt Service	605,313	596,207	(\$9,106)	-1.50%	
Parking and Public Safety Debt Service	347,000	347,000	\$0	0.00%	
Real Estate Rental	0	396,609	\$396,609	100.00%	(6)
Vending	0	312,200	\$312,200	100.00%	(6)
Interest Transfer to Designated	500,000	800,000	300,000	60.00%	(7)
<b>Total Transfer Out</b>	<b>10605847</b>	<b>11,724,078</b>	<b>\$1,118,231</b>	<b>358.72%</b>	
<b>TOTAL AUXILIARY FUNDS EXPENDITURES</b>	<b>\$66,079,732</b>	<b>\$71,635,378</b>	<b>\$5,555,646</b>	<b>8.41%</b>	

**SAM HOUSTON STATE UNIVERSITY**

**Table C 2  
Auxiliary Funds  
Budgeted Expenditures  
Year Ending August 31, 2018**

<b>NOTES</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CHANGED</b>	<b>EXPLANATIONS</b>
<b>AUXILIARIES</b>			
(1)	Lowman Student Center Fee	(\$311,334)	Expenditure authority was decreased based on decrease in revenue.
(2)	Housing	\$3,599,961	Expenditure authority was increased based on increase in revenue.
	Real Estate Rental	\$240,871	
	Dining	\$848,621	
(3)	Vending	(\$312,200)	Expenditure authority move to transfer out for bond
(4)	Raven Nest Golf Course	(\$275,000)	Expenditure authority was decreased based on decrease in revenue.
(5)	Music Camps	\$200,000	Expenditure authority was increased based on increase in revenue.
	Other Programs	\$172,959	
(6)	Athletic Fee	\$125,000	Exenditure authority was increase based on Bond payment
	Real Estate Rental	\$396,609	
	Vending	\$312,200	
(7)	Interest Transfer to Designated	\$300,000	Expenditure authority was transfer over to Designated.



**SAM HOUSTON STATE UNIVERSITY**

**Table D  
Higher Education Assistance Fund (HEAF)  
Year Ending August 31, 2018**

<b>ITEM DESCRIPTION</b>	<b>FY 2017 PROPOSED AMOUNT</b>	<b>FY 2018 PROPOSED AMOUNT</b>	<b>AMOUNT CHANGED</b>	<b>PERCENT CHANGED</b>	<b>NOTES</b>
<b>EDUCATIONAL AND GENERAL</b>					
Capital Equipment-Non Academic					
Departments E&G	\$ 68,226	\$ 16,650	(\$51,576)	-309.77%	(1)
Academic Capital Equipment	\$ 1,999,914	\$ 2,000,000	86	0.00%	
Computer Services	\$ 1,300,000	\$ 1,300,000	0	0.00%	
<b>TOTAL EDUCATIONAL AND GENERAL</b>	<b>\$3,368,140</b>	<b>\$3,316,650</b>	<b>(\$51,490)</b>	<b>-1.53%</b>	
<b>DESIGNATED FUNDS</b>					
<b>TOTAL DESIGNATED</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	
<b>PLANT FUNDS</b>					
<b>PLANT FUNDS</b>	\$ 13,961,718	\$ 14,013,208	51,490	0.37%	
<b>TOTAL PLANT FUNDS</b>	<b>\$13,961,718</b>	<b>\$14,013,208</b>	<b>\$51,490</b>	<b>0.37%</b>	
<b>TOTAL BUDGETED HEAF</b>	<b>\$17,329,858</b>	<b>\$17,329,858</b>	<b>\$0</b>	<b>0.00%</b>	

*Note: HEAF is totally budgeted in Educational and General Funds. For Financial Report purposes appropriate amounts are shown as transfers to Unexpended Plant Funds.*

**HEAF SUMMARY**

Estimated Balance 09-01-17	<u>\$0</u>
Appropriations	<u>\$17,329,858</u>
Budgeted Expenditures	
Educational & General	(\$3,316,650)
Plant Funds	(\$14,013,208)
Total Budgeted Expenditures	<u>(\$17,329,858)</u>
Estimated Balance 08-31-18	<u>\$0</u>

**SAM HOUSTON STATE UNIVERSITY**

**Table D**  
**Higher Education Assistance Fund (HEAF)**  
**Year Ending August 31, 2018**

<b>NOTES</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CHANGED</b>	<b>EXPLANATIONS</b>
<b>(1)</b>	Capital Equipment-Non Academic Departments E&G	(51,576)	Decreased budget based on request.

**Sam Houston State University**

**TABLE F**  
**Student Services and Activities Financed by Student Services Fees**  
**Estimated Revenue, Fund Balances and Budgeted Expenditures**

**Year Ending August 31, 2018**

ITEM	FY 2016 Adopted	FY 2017 Proposed	Change		Explanations for "Other" Category Line-Items
	Budget	Budget	Amount	Percent	
Student Services Fee per semester credit hour	\$16.00	\$16.00	\$ -	0%	
Student Services Fee fund balance at beginning of year (net of encumbrances)	\$1,266,419.93	\$1,266,419.93			
Forecast Revenue:					
SSF Revenue	\$7,614,479.00	\$7,775,388.00	\$ 160,909	2%	
Revenue Earned from Activities	\$63,000.00	\$95,500.00	\$ 32,500	52%	Rodeo Team, Parent Weekend, Parent Association, Legal Service, Student Activities
Interest Revenue					
Transfer In					
Total Forecast Revenue:	\$7,677,479.00	\$7,870,888.00	\$ 193,409	3%	
Budgeted Student Service Fee Expenditures:					
1. Textbook rentals					
2. Recreational activities					
3. Health and hospital services					
4. Medical services					
5. Intramural and intercollegiate athletics					
6. Artists and lecture series					
7. Cultural entertainment series	\$637,062.00	\$648,500.00	\$ 11,438	2%	
8. Debating and oratorical activities					
9. Student publications	\$1,000.00	\$500.00	\$ (500)	-50%	
10. Student government	\$75,000.00	\$75,000.00	\$ -	0%	
11. Student fee advisory committee					
12. Student transportation services other than those in TEC 54.504, 511, 512, 513					
13. Other (insert a separate row for each activity as necessary - see instructions)					
Counseling Center	\$635,000.00	\$655,000.00	\$ 20,000	3%	
Special Population	\$400,586.00	\$409,586.00	\$ 9,000	2%	
Legal Services for Students	\$235,500.00	\$245,708.00	\$ 10,208	4%	
Student Travel	\$385,000.00	\$383,000.00	\$ (2,000)	-1%	
Scholarship	\$376,884.00	\$396,200.00	\$ 19,316	5%	
Programs	\$1,346,309.00	\$1,210,167.00	\$ (136,142)	-10%	
Dean of Student Life Salary Personnel	\$406,190.00	\$428,832.00	\$ 22,642	6%	
Student Activities Salaries Personnel	\$745,752.00	\$542,000.00	\$ (203,752)	-27%	
Student Support Service	\$1,213,275.00	\$1,390,114.00	\$ 176,839	15%	
University Camp Phase II	\$386,281.00	\$386,281.00	\$ -	0%	
Student Service Construction	\$833,640.00	\$1,100,000.00	\$ 266,360	32%	
Total expenditures	\$7,677,479.00	\$7,870,888.00	\$193,409.00	3%	
Estimated Student Services Fee fund balance at end of year	\$1,266,419.93	\$1,266,419.93	\$0.00	0.00%	

Enter Date of Student Services Advisory Committee Meeting when this schedule was considered. March 27, 2017

**Sam Houston State University**  
**Recapitulation of Budgeted Revenues, Expenditures, Transfers, and Use of Reserves**  
**For Fiscal Year Ending August 31, 2018**

	Estimated Revenues	Transfers In	Budgeted Expenditures	Transfers Out	Total Budget	Net Transfers *	Budgeted Use of Reserves
<b>Sam Houston State University</b>							
Educational & General	\$127,991,241	\$0	-\$117,722,824	-\$10,268,417	-\$127,991,241	-\$10,268,417	-
Designated	137,157,590	4,919,617	-132,287,289	-9,789,918	-142,077,207	-4,870,301	-
Auxiliary Enterprises	71,635,378	0	-59,911,300	-11,724,078	-71,635,378	-11,724,078	-
Total	<u>\$336,784,209</u>	<u>\$4,919,617</u>	<u>-\$309,921,413</u>	<u>-\$31,782,413</u>	<u>-\$341,703,826</u>	<u>-\$26,862,796</u>	<u>-</u>

Estimated Revenues	\$336,784,209	
Budgeted Use of Reserves	0	
Total Budgeted Sources	<u>\$336,784,209</u>	
Budgeted Expenditures	-\$309,921,413	
Net Transfers	-26,862,796	
Total Budgeted Uses	<u>-\$336,784,209</u>	
Budgeted Expenditures	-\$309,921,413	
Transfers Out	-31,782,413	
Total Budget	-341,703,826	Excludes Service Departments (if any)
Transfers In	4,919,617	Transfers between Current Unrestricted Funds in Budget
Total Budgeted Uses	<u>-\$336,784,209</u>	Total Budgeted Sources

\* Net Transfers = Transfers for Capital Improvements, Debt Service, and TSUS Administrative Costs

	Net Transfers
Transfer to Non-Current Fund from Table A-2	6,148,800
Transfer to Non-Current Fund from Table A-2	0
Transfer to Non-Current Fund from Table B-2	2,386,291
Transfer to Non-Current Fund from Table B-2	7,403,627
Transfer to Non-Current Fund from Table C-2	<u>10,611,878</u>
Net Transfers	<u>26,550,596</u>